

### If my situation changes, can I have a refund?

We base our staffing ratios on the number of children who have signed up to Breakfast Club at the start of each term. Therefore, we reserve the right to not offer a refund once the term has started. Should your circumstances change, please contact [child-care@spprimary.org.uk](mailto:child-care@spprimary.org.uk)

### How is the Breakfast Club staffed?

Mrs Price oversees the running of Breakfast Club on a daily basis. Our Midday and Teaching Assistants (Mrs Tait and Mrs Phillips) work in the Breakfast Club, providing a range of indoor activities for the children. Our PE teachers, Mr Heathcote and Mr Spinola, also support with outdoor activities. Miss Stagg, a member of our office staff, deals with all the administration queries. Our Catering Manager, Rose, and Lisa one of our catering assistants, serve breakfast on a daily basis. All of our Breakfast Club staff members are permanent members of school staff.

### How do I make a complaint?

If you wish to make a complaint, details of the complaint should be sent in writing for the attention of Mrs Price to the school office. Please see our Complaints Policy for further information.



# Breakfast Club Information Leaflet

Many years ago now, we launched our very own Breakfast Club. Since then, our numbers have grown significantly and we are very proud of the wide range of activities we offer to the children in Stamford Park Primary, from Nursery upwards, on a daily basis.

### **When is the Breakfast Club open?**

The Breakfast Club opens at 7.30am each weekday morning and ends at 8.45am. Breakfast is served between 7.30am and 8.20am. At 8.45am each day, the Junior children are sent to their classrooms, while the Nursery and Infant children are accompanied to their classrooms in the Nursery building and Infant department.

### **How do I sign my child up?**

If you wish to enquire about availability in the Breakfast Club, please email [childcare@spprimary.org.uk](mailto:childcare@spprimary.org.uk) in the first instance. If there are places available, you will be able to sign your child up.

### **How can I pay for Breakfast Club?**

Payment is on a termly basis and we require payment in advance. Payment can be made on ParentPay or by childcare vouchers. We accept a wide number of childcare vouchers including: Apple, Care-4, Computershare, Edenred, Fideliti, Kiddi Vouchers, Sodexo and Government Tax-Free. If you wish to make your payment by childcare vouchers, please inform [childcare@spprimary.org.uk](mailto:childcare@spprimary.org.uk) so we are able to identify your payment.

### **What activities are on offer?**

Each day, there are a range of activities on offer for the children to participate in. Mr Heathcote and Mr Spinola, our Sports Teachers, provide a different sporting option each day from 7.50am to 8.45am. We use pupil voice results to determine which the most popular sports are but we are currently operating a rolling programme including: badminton, basketball, cricket, dodgeball, football and handball. A range of other activities take place inside including art, board games and ICT activities. Specialist activities are planned for younger children too.

### **What breakfast items are served?**

There will be a choice of a minimum of three cereals with fresh milk (all cereal choices will adhere to government guidelines), a range of fresh fruit and yoghurts, toast with healthy spreads and occasionally breakfast muffins too (made in our kitchen). Water, milk and orange juice will be the only drinks on offer (again, in line with government guidelines). At the end of each half term, or for special occasions, there may be themed / treat breakfasts on offer. We will carry out regular surveys with the children and do reserve the right to change this menu based on the survey results.

### **How much does the Breakfast Club cost?**

We currently charge £6.50 per day for parents signing up for a full term. Full payment is required at the time of booking. We only offer ad-hoc bookings on request basis and the cost will be £8.00 per day. If you sign up to Breakfast Club for less than a half term, you will be charged £7.00 per day.