



STAMFORD PARK PRIMARY SCHOOL

CURRICULUM COMMITTEE

The Curriculum Committee terms of reference to be discussed by the Curriculum Committee, submitted to the Governing Body for their approval and subsequently reviewed annually.

1. Membership

- The membership of the Curriculum Committee will be automatic for all Governors of the school, with at least four core governors, each being linked to a key area of the Curriculum.
- The Head Teacher will be an automatic member where the headteacher is a governor.
- The committee will also comprise one additional teacher, who will serve in an advisory capacity.
- The committee will elect from their number a Chair at the first meeting of each academic year, an employee of the school cannot serve as Chair

2. Name of Clerk:

- The governing body must appoint a clerk to each committee who must not be the Head teacher of the school. The Governing Body can appoint a governor to clerk. Whether they are a member of that committee, with voting rights is up to the Governing Body to decide. The Governing Body can also appoint a trained paid clerk or volunteer.
- The appointed clerk is Mrs Christine Higgins (School Business Manager) who is not a member of the Curriculum Committee and does not have voting rights.

3. Quorum:

- The Quorum shall be three members of the committee of which the Headteacher shall be one.

4. Functions of the Curriculum Committee:

- Decisions made by the committee must be consistent with the implementation of the National Curriculum, the provision of Religious Education and Collective Worship, the Governing Body's Curriculum Policy Statement, the Governing Body's Sex Education Policy, the provision for pupils with Special Educational Needs and the priorities identified within the School Development Plan.
- The main function of the committee will be to review as necessary any of the Governing Body's curriculum policies and to recommend to them any changes which are required, to enable the Governing Body to discharge their responsibilities for the curriculum. To enable them to do so effectively they will, from time to time, be required to work as a task group in close collaboration with the staff of the school whose professional expertise will be invaluable.
- The committee will assist the Headteacher in reviewing and re-drafting as necessary the school prospectus.
- The committee will work with the Headteacher and the staff to undertake any preliminary review or audit of the School Development Plan prior to its submission for approval to the Governing Body.